



THIRD PARTY PICK UP AUTHORIZATION FORM

AUTHORIZED PARTY INFORMATION	
Company Name	Contact Person
Telephone	Fax No.
Address	Authorized Party's Signature & Company Stamp
Pick-up Time	
SHIPPER INFORMATION (SENDER)	CONSIGNEE INFORMATION (RECEIVER)
Company Name	Company Name
Address	Address <small>Unified Code is required if sending to Taiwan</small>
Telephone	Telephone
Contact Person	Contact Person
SHIPMENT INFORMATION	PAYMENT PARTY
Description	<input type="checkbox"/> Shipper <input type="checkbox"/> Consignee
Declared Value in USD	<input type="checkbox"/> Third Party (Authorized Party)
No. of Pieces	<input type="checkbox"/> Charge to Singapore Account: Credit Account No. _____
Actual Combined Weight in KG	Company Name _____
Volumetric Weight in cm (length x width x height) <small>Please indicate the volumetric weight of each piece, if there is more than one piece</small>	Contact Person _____
	Tel _____
Remarks 1. For lightweight bulky parcels, the freight may be calculated based on volumetric weight instead. The following formula will be used: length x width x height (cm) ÷ 6000. 2. If there is a difference between the declared weight and calculated weight, you can select one of the following parties to reconfirm the parcel. <input type="checkbox"/> Authorized Party <input type="checkbox"/> Consignee If reconfirmation is not selected, we will use either the volumetric weight or actual weight, whichever is greater , as the final basis for calculation of freight. Please note that there will be a delay in the delivery schedule when reconfirmation is required. 3. Please call our hotline at 1800-311 1111 after faxing/emailing this form to us. 4. Please ensure all above information is complete as any missing information may result in the delay of your pick up.	

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